

EXECUTIVE BOARD MINUTES
Meeting Held March 4, 2019

Present: Mark Hausman, David Sandy, Gail Cunningham, Mike Putman, & Kim Westhoff

Not Present: Nancy Selecman
Dottie Nash (deceased)

Mark Hausman called the meeting to order at 6:30pm.

Mark explained that board meeting member, Dottie Nash, has died. In talking with Dottie's husband, Ken Nash, Mark indicated that Ken has agreed to serve out the balance of Dottie's term that expires May 2020. The 1st motion was made by Mark Hausman and the 2nd motion was made by Mike Pitman to have Ken Nash finish his wife's term. It was an unanimously voted by all present to add Ken to the board.

A discussion was held regarding Spring bulk trash collection and a second bulk yard waste collection. The dates of May 4th for bulk trash and May 18th for bulk yard waste were decided. Mark informed the board that Waste Management had confirmed that those dates will work for them. Also, Mark announced that Waste Management will have a 3% increase over the last 3 years' rate. This year the cost will be \$1,800 for each collection. A motion was made by Mark to accept the Waste Management contract. A 2nd motion was made by David Sandy and all voted in favor of approving the contract.

Discussion was then held regarding new executive secretary Jane Hausman's pay structure and amount. It was proposed by Mark to pay this position as contract labor rather than as an employee. The advantage is SHA will not have to file quarterly payroll taxes on just one employee. Also, it will eliminate the quarterly accounting cost paid to CPA firm. A contract amount of \$ 850.00 per month was proposed after discussion. No mileage or travel expense will be paid for normal use of personal car regarding this position. SHA has purchased and set up a new computer for SHA business only. Board agreed to pay Diane Slentz \$20.00 per hour contract labor for consulting. Jane Hausman will be paid \$20.00 per hour contract for her training time prior to March 1st. 1st motion was made by Mike Pitman and 2nd motion was made by Gail Cunningham. Gail, Mike, Kim, & David voted yes. Mark abstained from voting.

David discussed the purchase of a MagicJack to allow all phone calls to go through and sends Jane a message for her to respond to. She can also answer this phone through the app on her cell phone.

Also, David would like to implement ability for homeowner to pay dues online with the homeowner paying approximate 3% service charge at time of payment.

All agreed to proceed with David's proposed changes to operating procedures.

Motion to adjourn meeting was made by Mike at 7:30pm. Gail made the 2nd motion and all voted to adjourn.

Submitted by
Mark Hausman
President